

Have you returned your completed questionnaire?

Draft Minutes of BOTTFESFORD PARISH NEIGHBOURHOOD PLAN STEERING GROUP MEETING

7.30 p.m. Wednesday 25th November 2015 – Old School

Present:

Steering Group Members

Bob Bayman (BB) - Chair
David Wright (DW) - Vice Chair
Richard Simon (RS) - Clerk
Cob George (CG)
Peter Darlow (PD)
Colin Love (CL)
Susan Love (SL)

Helpers

Bob Lockey (RL)
Alan Gough (AG)
Kathy Sparham (KS)
Bob Sparham (BS)
Anne Ablewhite (AA)

1. Welcome and Introductions

The Chair welcomed everyone to the meeting.

2. Apologies for absence

Richard Coombs, Annie Newman, Karen Gough, Jean Reavley, Val Lever, Maria Pride, Nicola Young, John Preston

3. To confirm and agree minutes of the meeting 22nd July 2015

Section 6 – add in *high* referring to quality of presentation. I was also to be clarified that this was referring to the presentation rather than any judgment of the scheme itself.

Error in 2016 dates – The June date should read 23rd vice 25th June.

Apart from the above the minutes were agreed.

4. Matters arising and actions from those minutes

5b. DW asked if there was a known timescale for MBC to carry out a Sustainability Assessment. Chair responded that this was not known at this time.

8a. CL passed copies of the DVD, provided by KS, to the Chair. The original was returned to KS with thanks.

5. Parish Council update, Budget Report and Grant Application

The Parish Council was updated with progress and had been previously been given a copy of the Questionnaire which was approved unanimously.

It was requested that the £10K budget, for Neighbourhood Plan activities in the current year, should be maintained in case of the need to employ a Planning Advisor. There had been a low expenditure to date. An invoice for travel expenses from Partingtons, the Architects involved with Derwenthorpe who provided a useful presentation to the Steering

Have you returned your completed questionnaire?

Group, was approved for payment at the PC meeting.

AA queried the changes to the Questionnaire and whether they had been approved by the PC. Chair responded that the changes were made after comments by the PC and Steering Group and that there were of a minor nature e.g. in some cases 'village' had been replaced by 'parish' where that was more appropriate.

CL queried the cost of the final referendum document and its quality and suggested looking at other referendum documents. Cost will depend on quality and quantity i.e. whether it went to every household. It was generally agreed that it should be sent to every household and perhaps there was a trade off with quality in this case. AG had asked about using colour and had been informed by the printer that the cost difference was 'pence'.

Chair suggested that a specification be drawn up and priced by the printers as soon as possible.

RL suggested that the supporting information could be located in the library rather than included in the distributed document.

The Chair thanked the authors, print team and distributors for their valued input and asked that a note of gratitude be sent to all distributors.

6. 2015/2016 Plan

a. Review of the Timing Plan

The Chair stated that the plan was back on schedule with the Public meeting on the 12th and in line with MBC's Local Plan. When the results of the questionnaire and the outcome of the 12th December event are known we will start to write the Neighbourhood Plan.

There was to be a Full meeting of the MBC on the 8th December and it was anticipated that this would cover the housing split between Melton and rural areas along with a proposal on which SHLAA sites could go forward. This will help us manage our meeting on the 12th December as we may know which sites in Bottesford parish have been approved by MBC Planners.

The split between Melton and rural areas will be either 65/35 or 60/40, it is currently 45/55. DW said that he was going to a briefing meeting on the 2nd December and there was a further full council meeting on the 16th December. The meeting on the 8th is open to the public but all questions must be via DW as the public are not allowed to speak. Papers for the meeting on the 8th should be on the MBC website prior to that meeting.

SL expressed concern that the anticipated small change in annual build number due to changes in the Melton/rural proportions would be exceeded in Bottesford if other areas were unable to take the increase.

CL commented on the changes announced by the Chancellor on renting, right to buy etc would have on changes to housing numbers. It will impact but too early to say in which way. Chair agreed that we need to keep a close eye on numbers.

b. Final Residents questionnaire -Update

CL mentioned that an article regarding the questionnaire had been submitted to the Grantham Journal with the hope that it would be printed for Friday. It was already on their website 'urging' residents to take part.

RS said that we have received 85 completed questionnaires to date.

On Monday the 30th November and Tuesday the 1st December a group will be meeting in the Parish room to start collating the results from the questionnaires and anyone willing to help will be welcome. We will start at 6pm both evenings and we have the room until 9.30.

We will not only be considering responses to the agree/disagree boxes but taking note of comments made and these will be used for the meetings on the 12th December.

For the 12th we will be putting up boards to remind people of the event and doors will be

Have you returned your completed questionnaire?

open from 9am although the sessions will be at 11am, midday, 1 pm, 2pm and 3pm each with a spoken introduction by the Chair.

CG asked if there was to be a rota for SG members attending and the Chair agreed that there would be a timetable for members attending to assist. BB, DW and RS would be there all through the sessions, anyone able to help is requested to contact the clerk.

An overall map of the SHLAA sites and maps of individual sites would be available for residents to vote on. KS asked if photos of the sites could be available to help people who were not familiar with the sites, we would do this where possible perhaps using Google aerial views.

7. Planning

a. Site Criteria Matrix

The Chair had drawn up a matrix to score the sites in relation to the criteria but he felt it was better at this stage to try to get the view from the residents.

BS expressed concern that people might vote for areas that did not affect them and asked whether we could identify the broad area of where respondents live. Discussion occurred and it was decided that a facility to comment be provided with each site.

b. Public meeting at MBC 8TH December

This was covered in the discussion within 6a above.

c. Flood Drawing – update

CL said that following the watching of the DVD provided by KS there was a small section showing water on Belvoir road which could be used as evidence for getting the EA map changed and should the letter to the Environment Agency come from the Parish Council or the Steering Group. DW felt that it might be stronger coming from the SG. It was agreed that we would get a written statement from Leigh Donger on the 2001 incident and write to the EA.

RS mentioned that following a request in the Village Voice 3 people have volunteered information. Alan Pizzey provided a batch of useful information following his involvement with the Bottesford Action Group following the 2001 flood and this file includes a picture from 2007 showing how close the water, in the Winterbeck, had come to the top of the arch of Belvoir Road bridge. RS also said that given decisions on building by MBC were based on flood information from the EA, these maps should reflect the worst case.

AA asked if a further request for 2001 flood photos and information should go in the Village Voice and it was felt that this was a good idea.

d. Housing Need Survey

The final document is still awaiting information from MBC but Richard Mugglestone has done a short update which along with the draft Report has been circulated. The update shows that there is likely to be an increase in affordable housing over that given in the draft report. The update has been sent for inclusion in the Parish and Neighbourhood Plan websites and will be used as the basis for the Village Voice article if the full report is still outstanding. SL commented on the need for bungalows, RL mentioned that you couldn't get a reasonable size bungalow at 30 dwellings per hectare. Further queries over rented properties and the impact of right to buy on Housing Association homes.

8. Preparation for bringing together a Draft Plan

This will commence after the results are known from the Questionnaire and the meeting on the 12th December. Writing the Plan will start in the new year

Have you returned your completed questionnaire?

9. To note dates for Steering Group meetings in 2016

All meetings, unless otherwise advised will be at 7.30pm in the Old School
Please note that the date given for June should be the 23rd and not the 25th as shown.

11. Any other business

AG mentioned the clearance task force being assembled on Thursday 26th November and Saturday 28th November to clear a pathway by the river.

AA asked if the space adjacent to the library by Market Street could be used by the library. It was felt that there would be no objection and the library was asked to put it in writing to the Parish Council via the Parish Clerk.

Ian Smith has requested that he sets up Belvoir Radio and will be presenting this to the next Parish Council meeting.

12. Agenda items and date of next Steering Meeting – Thursday 17th December

None

Confirmed dates for 2015 -2016

All at 7.30 in the Old School

Please put the 2016 dates in your diary.

Thursday 17th December
Wednesday 20th January 2016
Thursday 25th February
Tuesday 22nd March
Wednesday 20th April
Tuesday 24th May
Thursday 23rd June
Wednesday 20th July

Have you returned your completed questionnaire?

Circulation list:-

Bob Bayman, David Wright, Richard Simon, Colin Love, Susan Love, Pru Chandler, Peter Darlow, Collette McCormack, Cob George, Anne Ablewhite, John Tobin (for Will Tobin), Alan and Karen Gough, Richard Coombs, Bob Lockey, Chris Greasley, Mark Taylor, Mark Longden, Alan Summers, Sharon Roscoe, Jean Reavley, Annie Newman, Dermot Daly, John Preston, Luke Fleming, Carl and Karen Afonso, Bud Hart, Connor Bufton, David and Joyce Slater, Emma Murphy, Heather Shephard, Lynn Busby, Maria Pride, Ray Flanders, Sallyann Watson, Peter Sheardown, James Goodson, Mike Roberts, Nicola Young, Andy Norris, Neville Spick, Barry Priestley, Neil Fortey, Don Pritchett, Leigh Donger, Alistair Raper, Anne Daly, Heather Stokes, Mr and Mrs K Palmer, Alison Reynolds, Sharon Pyke, Susan Meech, Val Lever, Tom Parry, Allan Mulcahy, Bob Sparham, James Beverley