

# **BOTTESFORD PARISH NEIGHBOURHOOD PLAN**

## **STEERING GROUP MEETING**

**7.30 p.m. 21<sup>st</sup> January 2015 - The Old School**

### **Agenda**

1. Welcome and Introductions
2. Apologies for absence
3. To confirm and agree minutes of the meeting 17<sup>th</sup> December 2014
4. Matters arising and actions from those minutes
5. Parish Council update and Budget Report including
  - a. Neighbourhood Plan Committee Meeting
  - b. Parish Council Meeting
6. Advisors Reports
  - a. RCC report
  - b. Melton BC report – Local Plan, East Midlands Rural Housing
7. Bringing together the work of the Theme Groups
  - a. Progress to date and next steps
  - b. History and Heritage
  - c. Communications
  - d. Facilities and Services
8. Priorities for the next 3 months
  - a. Appointment of Consultants: CABA and Hamilton Baillie
  - b. Sustrans update
9. Next month's requests of PC
  - a. Statement of accounts for Neighbourhood Plan
10. Any other business
11. Agenda items for next meeting
  - a. Land owners presentation
12. Date of next Steering Group meeting. – Tuesday 24<sup>th</sup> February 2015